

Village of Wauconda, Incident Action Plan

DIVISION ASSIGNMENT LIST ICS 204	Branch: WPD	Division / Group: CERT
Incident Name: Mistletoe on Main Cookie Crawl		Operational Period: 13 December 2025 Time: 10:45 – 16:00

Operations Personnel:

Name	Contact Phone	Assignment	Position	Notes
Shift 1 – 10:45-13:30				
Michael Tiritilli	847-624-5121	Main & Mill		Shift 1 Lead & Briefing
Braxton Miller	224-489-6205	Main & Mill		
Angela Serritella	847-714-4720	Main & Mill		
Mark Shircel	630-854-6568	Main & Bangs		
Mary Lenling	847-650-4658	Main & Bangs		
Edward McGlade	847-276-1021	Main & Bangs		
Shift 2 – 13:30-16:00				
Cazim Causevic	847-852-9800	Main & Mill		Shift 2 Lead
Braxton Miller	224-489-6205	Main & Mill		
		Main & Mill		
Brandon Graves	224-830-4555	Main & Bangs		
Kirsten Lodarek	847-227-7927	Main & Bangs		
		Main & Bangs		

Control Operations:

- First shift briefing at Wauconda Police Department at 10:45; in position by 11:00.
- Second shift report directly to your position.
- Communications by phone; in emergency call 911.
- CERT uniform shirt, khaki pants, hat, safety vest, water, medical kit; dress for the weather.

Objectives:

- No street closures requested.
- CERT crossing safety @ Main & Mill and Main & Bangs.
- Downtown shops will be open from 11:00 to 16:00.
- Each shift lead will check in with Maria upon arrival so she knows their name, location and phone #.
- Maria will let them know where the warming centers will be located.
- Participation is unknown. Should Maria decide to shut it down, she'll notify the shift lead who will release the shift.
- Shift lead to immediately call Jeff at 847-989-0679 so that he may notify staff not yet on site to stand down.